

# MetroList Services, Inc. KeyBox Transfer Form

<b>For MLS Use Only</b>
Member # _____
Office # _____

Submit completed form to Admin Center	Amador (209) 223-3876 / <a href="mailto:acar@amadorrealtors.com">acar@amadorrealtors.com</a>	Modesto (209) 549-7079 / <a href="mailto:modesto@metrolist.net">modesto@metrolist.net</a>	Central Valley (209) 858-1709 / <a href="mailto:staff@cvar.org">staff@cvar.org</a>	Placer (916) 624-8023 / <a href="mailto:membership@pcaor.com">membership@pcaor.com</a>
	El Dorado (530) 676-0180 / <a href="mailto:membership@edcar.org">membership@edcar.org</a>	Sacramento (916) 283-8812 / <a href="mailto:membership@sacrealtor.org">membership@sacrealtor.org</a>		
	Lodi (209) 368-8289 / <a href="mailto:staff@connectlar.org">staff@connectlar.org</a>	Yolo (530) 666-7444 / <a href="mailto:info@yolorealtors.com">info@yolorealtors.com</a>		

<b>Current Holder of KeyBox(es)</b>	<p style="text-align: center;">This section is to be completed by the current (old) holder of the KeyBox(es)</p> <p>This is to inform MetroList Services, Inc. that _____, <small>Print Current (Old) KeyBox Holder's Name</small> owner of the following KeyBox(es), wishes to transfer possession of the KeyBox(es) to</p> <p>_____ <small>Print New KeyBox Holder's Name</small></p> <p>KeyBox Serial Numbers are:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="border-bottom: 1px solid black; width: 50%;"></td><td style="border-bottom: 1px solid black; width: 50%;"></td></tr> <tr><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> </table>										

<b>New Holder of KeyBox(es)</b>	<p style="text-align: center;">This section is to be completed by new holder of KeyBox(es)</p> <p>As the new responsible owner of such KeyBox(es), I hereby accept and assume all rights and obligations pursuant to the MetroList KeyBox System Use and Sublease Agreement.</p> <p>New KeyBox Holder Name _____</p> <p>Office Name _____ BRE License # _____</p> <p>Office Address _____</p> <p>City _____ State <u>CA</u> Zip Code _____</p> <p>Office Phone _____ Office Fax _____</p>
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<b>Required Signatures</b>	<p>_____ Current KeyBox Holder Signature</p> <p>_____ New KeyBox Holder Signature</p>	<p>_____ Print Current KeyBox Holder Name</p> <p>_____ Print New KeyBox Holder Name</p>	<p>_____/_____/_____ Date</p> <p>_____/_____/_____ Date</p>
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