

PROPERTY SUBTYPE (select one, one required)

- CARE FACILITY COMMERCIAL/RETAIL INDUSTRIAL PROFESSIONAL SERVICE STATION
 CAR WASH FIXER MINI MARKET RESTAURANT OTHER
 CHURCH HOTEL/MOTEL MOBILE HOME PARK SELF STORAGE

COUNTY (R)

ASSESSOR'S PARCEL NUMBER (R)

ADDRESS (Street Number) (R)

STREET # MODIFIER (Lot 3, # 4, etc.)

STREET DIRECTION

- EAST NORTHEAST SOUTH SOUTHWEST
 NORTH NORTHWEST SOUTHEAST WEST

ADDRESS (Street Name) (R)

SUFFIX

- AVENUE COVE LANE PARKWAY STREET WAY
 BLVD DRIVE LOOP PLACE TERRACE
 CIRCLE HIGHWAY PASS ROAD TRAIL
 COURT JUNCTION PASSAGE SQUARE WALK

CITY (R)

ZIP CODE (R)

ZIP + 4

CROSS STREET (R)

OFFICE ID (R)

AGENT ID (R)

STATUS

- ACTIVE

SPECIAL LISTING CONDITIONS (select up to three, one required)

- AUCTION RELEASE CLAUSE NONE
 HUD OWNED SHORT SALE OTHER
 NOTICE OF DEFAULT SUBJECT TO COURT CONFIRM
 PROBATE LISTING SUBJECT TO LENDER CONFIRMATION
 REAL ESTATE OWNED SUCCESSOR TRUSTEE SALE

CO-OFFICE ID

CO-AGENT ID

SERVICE LEVEL (select one, one required)

- LIMITED
 RESTRICTED
 NONE OF THE ABOVE

TRANSACTION TYPE (R)

- SALE
 LEASE

LISTING PRICE (no \$, no commas) (R)

LISTING DATE (R)

DATE EXAMPLE: 11 30 19

EXPIRATION DATE (R)

DATE EXAMPLE: 01 30 20

ON MARKET DATE (R)

DATE EXAMPLE: 11 30 19

COMMISSION TYPE (R)

- DOLLAR AMOUNT
 PERCENTAGE OF SALE

COMMISSION TO SELLING OFFICE (R)

VARIABLE / DUAL RATE COMMISSION (R)

- YES
 NO

SHOWING INSTRUCTIONS (select up to four, one required)

- 24 HR NOTICE CALL 1ST LOCKBOX GATE CODE CALL AGENT KEY IN OFFICE SECURITY SYSTEM VACANT OTHER See Attachment
 ALARM CODE IN L/B CALL SHOWING CONTACT GATE CODE PROVIDED NO PHOTOS ALLOWED SURVEILLANCE EQUIPMENT IN USE VACANT W/LOCKBOX
 APPOINTMENT ONLY CBS RESTRICTED-CLA GO DIRECTLY RESTRICTED HOURS TEXT SHOWING CONTACT OTHER See Remarks

PRIMARY SHOWING CONTACT TYPE (select one, one required)

- AGENT CARETAKER LISTING OFFICE OWNER PROPERTY MANAGER TENANT VACANT OTHER

PRIMARY SHOWING CONTACT NAME (required, NOT required if VACANT)

PRIMARY SHOWING CONTACT PHONE (required, NOT required if VACANT)

____ - ____ - ____

SECONDARY SHOWING CONTACT TYPE (select one)

- AGENT CARETAKER LISTING OFFICE OWNER PROPERTY MANAGER TENANT VACANT OTHER

SECONDARY SHOWING CONTACT NAME

SECONDARY SHOWING CONTACT PHONE

____ - ____ - ____

LOCKBOX LOCATION

GATE CODE

MISCELLANEOUS (select up to eight, one required)

- | | | |
|---|--|--|
| <input type="checkbox"/> CEILING HEIGHT 12FT+ | <input type="checkbox"/> SIGN CONTROL | <input type="checkbox"/> SPRINKLER SYS LANDSCAPE |
| <input type="checkbox"/> FLOOD CONTROL AREA | <input type="checkbox"/> SPECIAL PERMITS REQ | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> INDIV THERMOSTAT CONTROL | <input type="checkbox"/> SPECIAL STUDY AREA | <input type="checkbox"/> OTHER See Attachment |
| <input type="checkbox"/> OWNER ASSN MANDATORY | <input type="checkbox"/> SPRINKLER SYS LAWN | |

AMENITIES (select up to nine, one required)

- | | | |
|--|--|---|
| <input type="checkbox"/> 1 RESTROOM PER UNIT | <input type="checkbox"/> MEETING FACILITIES | <input type="checkbox"/> WASHER/DRYER LEASED |
| <input type="checkbox"/> COLD STORAGE | <input type="checkbox"/> OTHER RESTROOM FACIL | <input type="checkbox"/> WASHER/DRYER OWNED |
| <input type="checkbox"/> ELEVATOR | <input type="checkbox"/> PATIO | <input type="checkbox"/> NONE |
| <input type="checkbox"/> ESCALATOR | <input type="checkbox"/> RECREATION FACILITIES | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> EXTRA STORAGE | <input type="checkbox"/> SOME FURNISHED UNITS | <input type="checkbox"/> OTHER See Attachment |

FLOOR (select up to four, one required)

- | | |
|--|---|
| <input type="checkbox"/> CARPET PARTIAL | <input type="checkbox"/> MARBLE |
| <input type="checkbox"/> CARPET WALL TO WALL | <input type="checkbox"/> TILE |
| <input type="checkbox"/> COMBO OF MATERIALS | <input type="checkbox"/> WOOD |
| <input type="checkbox"/> CONCRETE SLAB | <input type="checkbox"/> WOOD SUB FLOOR |
| <input type="checkbox"/> LINOLEUM/VINYL | <input type="checkbox"/> OTHER See Remarks |
| | <input type="checkbox"/> OTHER See Attachment |

AIR (select up to three, one required)

- | | |
|---|---|
| <input type="checkbox"/> CENTRAL | <input type="checkbox"/> MULTIZONE |
| <input type="checkbox"/> EVAPORATIVE COOLER | <input type="checkbox"/> REFRIG WALL UNITS |
| <input type="checkbox"/> HEAT PUMP | <input type="checkbox"/> WINDOW |
| <input type="checkbox"/> MULTITYPE | <input type="checkbox"/> NONE |
| <input type="checkbox"/> MULTIUNITS | <input type="checkbox"/> OTHER See Remarks |
| | <input type="checkbox"/> OTHER See Attachment |

HEAT (select up to six, one required)

- | | | | | |
|---|---------------------------------------|--|--|---|
| <input type="checkbox"/> BASEBOARD | <input type="checkbox"/> FURNACE WALL | <input type="checkbox"/> NATURAL GAS | <input type="checkbox"/> SOLAR W/BACKUP | <input type="checkbox"/> OTHER See Attachment |
| <input type="checkbox"/> CENTRAL | <input type="checkbox"/> HEAT PUMP | <input type="checkbox"/> OIL | <input type="checkbox"/> STOVE PELLET | |
| <input type="checkbox"/> ELECTRIC | <input type="checkbox"/> MULTITYPE | <input type="checkbox"/> PROPANE | <input type="checkbox"/> STOVE PROPANE | |
| <input type="checkbox"/> FIREPLACE INSERT | <input type="checkbox"/> MULTIUNITS | <input type="checkbox"/> RADIANT | <input type="checkbox"/> STOVE WOOD | |
| <input type="checkbox"/> FURNACE FLOOR | <input type="checkbox"/> MULTIZONE | <input type="checkbox"/> RADIANT FLOOR | <input type="checkbox"/> OTHER See Remarks | |

DISABILITY FEATURES (select up to five)

- | | | |
|--|--|---|
| <input type="checkbox"/> ACCESSIBLE ELEVATOR | <input type="checkbox"/> LOWERED SWITCH(S) | <input type="checkbox"/> SHOWER |
| <input type="checkbox"/> DOORS | <input type="checkbox"/> PARKING | <input type="checkbox"/> WHEELCHAIR ACCESS |
| <input type="checkbox"/> GRAB BARS KITCHEN | <input type="checkbox"/> RAMP | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> KITCHEN CABINETS | <input type="checkbox"/> ROLL-IN SHOWER | <input type="checkbox"/> OTHER See Attachment |

ROOF DESCRIPTION (select up to two, one required)

- | | | | |
|---|--------------------------------|--|---|
| <input type="checkbox"/> CEMENT | <input type="checkbox"/> METAL | <input type="checkbox"/> TAR & GRAVEL | <input type="checkbox"/> OTHER See Attachment |
| <input type="checkbox"/> COMP SHINGLE | <input type="checkbox"/> ROCK | <input type="checkbox"/> TILE | |
| <input type="checkbox"/> FLAT/LOW PITCH | <input type="checkbox"/> SHAKE | <input type="checkbox"/> WOOD SHINGLE | |
| <input type="checkbox"/> MANSARD | <input type="checkbox"/> SLATE | <input type="checkbox"/> OTHER See Remarks | |

SECURITY FEATURES (select up to five)

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> FIRE ALARM | <input type="checkbox"/> PANIC ALARM | <input type="checkbox"/> SECURITY SYSTEM OWNED | <input type="checkbox"/> WINDOW SECURITY BARS |
| <input type="checkbox"/> FIRE SUPPRESSION SYS | <input type="checkbox"/> SECURED ACCESS | <input type="checkbox"/> SECURITY SYSTEM PREWIRED | <input type="checkbox"/> WINDOW BARS W/QK RELEASE |
| <input type="checkbox"/> GATE GUARDED | <input type="checkbox"/> SECURITY PATROL | <input type="checkbox"/> SMOKE DETECTOR | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> GATE UNGUARDED | <input type="checkbox"/> SECURITY SYSTEM LEASED | <input type="checkbox"/> VIDEO SYSTEM | <input type="checkbox"/> OTHER See Attachment |

WATER (select up to four)

- | | |
|--|--|
| <input type="checkbox"/> METER AVAILABLE | <input type="checkbox"/> TREATMENT EQUIPMENT |
| <input type="checkbox"/> METER ON SITE | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> METER REQUIRED | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> PRIVATE | |
| <input type="checkbox"/> PUBLIC | |

SEWER (select up to three)

- | |
|--|
| <input type="checkbox"/> HOLDING TANK |
| <input type="checkbox"/> PRIVATE SEWER |
| <input type="checkbox"/> PUBLIC SEWER |
| <input type="checkbox"/> NONE |
| <input type="checkbox"/> OTHER |

LOCATION (select up to three, one required)

- | | |
|---|---|
| <input type="checkbox"/> AIRPORT NEARBY | <input type="checkbox"/> HOTEL/MOTEL NEARBY |
| <input type="checkbox"/> BUSINESS PARK | <input type="checkbox"/> PUBLIC TRANS NEARBY |
| <input type="checkbox"/> FREEWAY EXPOSURE | <input type="checkbox"/> RAILROAD SPUR |
| <input type="checkbox"/> FREEWAY FRONTAGE | <input type="checkbox"/> RESTAURANT NEARBY |
| <input type="checkbox"/> HIGHWAY EXPOSURE | <input type="checkbox"/> SHOPPING CNTR NRBY |
| <input type="checkbox"/> HIGHWAY FRONTAGE | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> HOSPITAL NEARBY | <input type="checkbox"/> OTHER See Attachment |

DISCLOSURES/REPORTS (select up to four, one required)

- | | | |
|--|--|--|
| <input type="checkbox"/> ADDITIONAL LAND AVAIL | <input type="checkbox"/> PEST/STRUCT RPT AVAIL | <input type="checkbox"/> ROOF REPORT AVAIL |
| <input type="checkbox"/> BUSINESS OPP FOR SALE | <input type="checkbox"/> POSSIBLE SPLIT | <input type="checkbox"/> ROOM/ADDITIONAL BLDGS |
| <input type="checkbox"/> CLUE REPORT AVAIL | <input type="checkbox"/> POTENTIAL REZONE | <input type="checkbox"/> TDS AVAILABLE |
| <input type="checkbox"/> EXPENSES AVAILABLE | <input type="checkbox"/> PRELIM TITLE REPORT | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> NHD AVAILABLE | <input type="checkbox"/> PROP PROSPECTUS AVAIL | <input type="checkbox"/> OTHER See Attachment |

INCOME (select up to four, one required)

- | | |
|--|---|
| <input type="checkbox"/> LAUNDRY | <input type="checkbox"/> NONE |
| <input type="checkbox"/> PARKING | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> VENDING MACHINE | <input type="checkbox"/> OTHER See Attachment |

CAP RATE

--	--	--	--

GROSS INCOME

--	--	--	--	--	--	--	--	--	--

NET OPERATING INCOME

--	--	--	--	--	--	--	--	--	--

OPERATING EXPENSE

--	--	--	--	--	--	--	--	--	--

LEASE TERMS (select up to three, one required)

- | | |
|---|---|
| <input type="checkbox"/> COPY OF AGRMNT AVAIL | <input type="checkbox"/> LEASE TRIPLE NET |
| <input type="checkbox"/> COST OF LIVING ADJ | <input type="checkbox"/> MONTH TO MONTH |
| <input type="checkbox"/> CPI | <input type="checkbox"/> OPERATING EXP ADJ |
| <input type="checkbox"/> LEASE AVAILABLE | <input type="checkbox"/> ORAL |
| <input type="checkbox"/> LEASE GROSS | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> LEASE PERCENTAGE | <input type="checkbox"/> OTHER See Attachment |

% LEASED

--	--	--	--

OTHER EXPENSES (select up to four, one required)

- | | |
|--|---|
| <input type="checkbox"/> ADVERTISING LIC PERMITS | <input type="checkbox"/> POOL SERVICE |
| <input type="checkbox"/> COMMON AREA FEES | <input type="checkbox"/> SUPPLIES |
| <input type="checkbox"/> CONTRACT SERVICES | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> MAINTENANCE LANDSCAPE | <input type="checkbox"/> OTHER See Attachment |
| <input type="checkbox"/> MANAGEMENT | |

TENANT PAYS (select up to ten, one required)

- | | | |
|---|---|---|
| <input type="checkbox"/> COMMON AREA EXPENSES | <input type="checkbox"/> INDIVIDUAL METERS | <input type="checkbox"/> TAXES |
| <input type="checkbox"/> DUES/FEES | <input type="checkbox"/> INSURANCE | <input type="checkbox"/> WATER |
| <input type="checkbox"/> ELECTRIC | <input type="checkbox"/> JANITORIAL SERVICE | <input type="checkbox"/> NONE |
| <input type="checkbox"/> GARBAGE | <input type="checkbox"/> MAINTENANCE | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> GARDENER | <input type="checkbox"/> POOL | <input type="checkbox"/> OTHER See Attachment |
| <input type="checkbox"/> GAS/PROPANE | <input type="checkbox"/> SEWER | |

BONDS/ASMTS/TAXES (R)

- YES
 UNKNOWN
- IF "YES" SELECTED, BONDS/ASMTS/TAXES DESCRIPTION IS REQUIRED**

BONDS/ASMTS/TAXES DESCRIPTION (select up to five)

- | | |
|--|---|
| <input type="checkbox"/> 1911 | <input type="checkbox"/> TRANSFER TAX CITY |
| <input type="checkbox"/> 1915 | <input type="checkbox"/> TRANSFER TAX PRIVATE |
| <input type="checkbox"/> LOCAL ASSESSMENTS | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> MELLO ROOS | <input type="checkbox"/> OTHER See Attachment |

TERMS (select up to five, one required)

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> BALLOON | <input type="checkbox"/> EXCHANGE | <input type="checkbox"/> OWNER FINANCING | <input type="checkbox"/> SUBMIT |
| <input type="checkbox"/> BOND | <input type="checkbox"/> FARM HOME LOAN | <input type="checkbox"/> OWNER PAY POINTS | <input type="checkbox"/> TRADE |
| <input type="checkbox"/> CALVET | <input type="checkbox"/> FHA | <input type="checkbox"/> REFI W/EXIST LENDER | <input type="checkbox"/> VA |
| <input type="checkbox"/> CASH | <input type="checkbox"/> INSTALLMENT SALE | <input type="checkbox"/> REFINANCE | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> CONTRACT OF SALE | <input type="checkbox"/> INTEREST BUY DOWN | <input type="checkbox"/> SELLER EQUITY SHARE | <input type="checkbox"/> OTHER See Attachment |
| <input type="checkbox"/> CONVENTIONAL | <input type="checkbox"/> LEASE OPTION | <input type="checkbox"/> SPCL-CNTRCT/ADDM-CLA | |
| <input type="checkbox"/> CREATIVE | <input type="checkbox"/> MAY EXCHANGE | <input type="checkbox"/> SUBJECT TO | |

CC&Rs

- YES
 NO

EXISTING FINANCING (select up to four, one required)

- | | |
|--|---|
| <input type="checkbox"/> ADJUSTABLE/VARIABLE | <input type="checkbox"/> LEASE OPTION |
| <input type="checkbox"/> BOND | <input type="checkbox"/> PRIVATE |
| <input type="checkbox"/> CONTRACT OF SALE | <input type="checkbox"/> PROBATE |
| <input type="checkbox"/> CONVENTIONAL | <input type="checkbox"/> TREAT AS CLEAR |
| <input type="checkbox"/> FIXED | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> LAND LEASE | <input type="checkbox"/> OTHER See Attachment |
| <input type="checkbox"/> LEASE | |

POSSESSION (select up to two, one required)

- | | |
|---|---|
| <input type="checkbox"/> BY AGREEMENT | <input type="checkbox"/> SBJCT TO TENANT RIGHTS |
| <input type="checkbox"/> CLOSE OF ESCROW | <input type="checkbox"/> SELLER RENT BACK |
| <input type="checkbox"/> IMMEDIATE | <input type="checkbox"/> OTHER See Remarks |
| <input type="checkbox"/> RECORDING | <input type="checkbox"/> OTHER See Attachment |
| <input type="checkbox"/> RENTAL AGREEMENT | |

TYPE LISTING (select one, one required)

- EXCLUSIVE RIGHT
 EXCLUSIVE AGENCY
 NET
 OPEN
 PROBATE

PICTURE PROVIDED BY (R)

- AGENT
 SELLER
 EXCLUDED BY SELLER
 3RD PARTY PHOTOGRAPHER

INTERNET ADVERTISING (R)

- YES (DEFAULT)
 NO

INTERNET ADDRESS DISPLAY (R)

- YES (DEFAULT)
 NO

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SELLER'S INITIALS _____ DATE _____ BROKER'S INITIALS _____ DATE _____
SELLER'S INITIALS _____ DATE _____ SALESPERSON'S INITIALS _____ DATE _____

PROPERTY DESCRIPTION LIMIT TO 1000 CHARACTERS

(NON CONFIDENTIAL INFORMATION ONLY)

(APPEARS ON THE INTERNET)

CONFIDENTIAL AGENT REMARKS

LIMIT TO 1300 CHARACTERS

DIRECTIONS TO PROPERTY (R)

LIMIT TO 500 CHARACTERS

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SELLER'S SIGNATURE _____ DATE _____

SELLER'S SIGNATURE _____ DATE _____

BROKER'S SIGNATURE _____ DATE _____

SALESPERSON'S SIGNATURE _____ DATE _____