

**ASSISTANT**

**COUNTY (R) = REQUIRED FIELD**  **ASSESSOR'S PARCEL NUMBER (R)**

**SECONDARY APN**  **THIRD APN**

**ADDRESS (R) (STREET NUMBER)**  **STREET # MODIFIER (LOT3, #4, ETC)**  **STREET DIRECTION**  
 E  NE  S  SW  
 N  NW  SE  W

**ADDRESS (R) (STREET NAME)**

**CITY (R)**

**CROSS STREET (R)**

**APX. SQFT PRIMARY (R)**  **APX SQFT SOURCE PRIMARY (R) (SELECT ONE)**  
 ALT TAX RESOURCE  BUILDER  MEASURED  
 APPRAISER  DEVELOPER  SELLER  
 ASSESSOR/AGT FILL  ESTIMATED  
 ASSESSOR/AUTO FILL

**CENSUS TRACT**

**TOTAL UNITS**

**VARIABLE PRICE (R)**  YES  NO **LISTING PRICE (R) (NO \$, NO COMMAS)**  **VALUE RANGE PRICE - LOW PRICE (NO \$, NO COMMAS) REQUIRED IF VARIABLE PRICE IS YES**

**MAP BOOK PRIMARY (SELECT ONE)**  
 COMPASS NEVADA/SIERRA  THOMAS BROS (PL SA)  
 COMPASS SUTTER/YUBA  OUT OF AREA  
 COMPASS PLACER  OTHER

**MAP COORDINATES PRIMARY**  
    
**MAP PAGE** **TOP** **SIDE**

**MAP BOOK SECONDARY**  
 COMPASS NEVADA/SIERRA  THOMAS BROS (PL SA)  
 COMPASS SUTTER/YUBA  OUT OF AREA  
 COMPASS PLACER  OTHER

**MAP COORDINATES SECONDARY**  
  
**MAP PAGE**

**LOT SIZE (R)**   SQ FT  ACRES **LOT SIZE SOURCE (R)**  
 APPRAISER  ESTIMATED  SELLER  TAPED  
 BUILDER  OTHER  SURVEY  
 DEVELOPER  PLANS  PUBLIC RECORDS

**LOT DIMENSIONS**

**SUBDIVISION**

**PROPERTY SUBTYPE (R) (SELECT UP TO FIVE)**  
 CARE FACILITY  INDUSTRIAL  RESTAURANT  
 CAR WASH  MINI MARKET  SELF STORAGE  
 CHURCH  MIXED USE  SERVICE STATION  
 COMM/RETAIL  MOBILE HOME PARK  OTHER (SEE REMARKS)  
 HOTEL/MOTEL  OFFICE/PROFESSIONAL

**AIR (R) (SELECT UP TO THREE)**  
 CENTRAL  MULTI UNITS  ROOF MTD DUAL PACK  
 EVAPORATIVE COOLER  NONE  WINDOW  
 MULTI TYPE  REFRIG WALL UNITS  OTHER (SEE ATTACHMENT)

**HEAT (R) (SELECT UP TO SIX)**  
 BASEBOARD  FURNACE FLOOR  MULTI ZONE  OTHER (SEE REMARKS)  
 CENTRAL  FURNACE WALL  NATURAL GAS  OTHER (SEE ATTACHMENT)  
 ELECTRIC  HEAT PUMP  PROPANE  
 FIREPLACE INSERT  MULTI UNITS  REZNROR CEILING MTD

**WATER (R) (SELECT UP TO FOUR)**  
 METER AVAILABLE  WATER PRIVATE  OTHER (SEE REMARKS)  
 METER ON SITE  WATER PUBLIC  OTHER (SEE ATTACHMENT)  
 METER REQUIRED  WELL AGRICULTURAL  
 TREATMENT EQUIPMENT  WELL DOMESTIC

**SEWER (R) (SELECT UP TO THREE)**  
 NONE  STEP SEPTIC  
 SEPTIC  OTHER (SEE REMARKS)  
 SEWER  OTHER (SEE ATTACHMENT)  
 SEWER IN STREET

**BONDS/ASMTS/TAXES (R)**  UNKNOWN  YES  
**IF "YES" SELECTED, BONDS/ASMTS/TAXES DESCRIPTION REQUIRED**

**BONDS/ASMTS/TAXES DESCRIPTION (SELECT UP TO FIVE)**  
 LOCAL ASSESSMENTS  TRANSFER TAX CITY  
 LOCAL BONDS  TRANSFER TAX PRIVATE  
 MELLO ROOS  UNKNOWN  
 TAX STATEMENT ATTACH  OTHER (SEE REMARKS)

**LEASE TERMS (SELECT UP TO THREE)**  
 ANNUAL  LEASE AVAILABLE  MONTH TO MONTH  OTHER (SEE REMARKS)  
 COPY OF AGRMNT AVAIL  LEASE GROSS  NONE  OTHER (SEE ATTACHMENT)  
 COPY OF LIVING ADJ  LEASE PERCENTAGE  OPERATING EXP ADJ  
 CPI  LEASE TRIPLE NET  ORAL

**MLS NUMBER**

**STATUS (R) (SELECT ONE)**  
 ACTIVE  
 ACTIVE SHORT SALE  
 ACTIVE REO

**SERVICE LEVEL (R) (SELECT ONE)**  
 LIMITED  
 ENTRY ONLY  
 FULL SERVICE

**TRANSACTION TYPE (R)**  
 SALE  
 LEASE

**NOTICE OF DEFAULT (R)**  YES  NO **HUD (R)**  YES  NO **AUCTION (R)**  YES  NO **ALSO FOR LEASE**  YES  NO

**AREA (R)**

**SUFFIX (R)**  
 NA  BRANCH  COVE  EXPRESSWAY  MAIL  PLAZA  SQUARE  THROUGHWAY  
 ALLEY  CIRCLE  CANYON  FORK  MANOR  PASSAGE  STREET  VIADUCT  
 ANNEX  CREEK (N)  CROSSING  FREEWAY  OVERPASS  POINT  TERRACE  VISTA  
 ARCADE  CREST  CROSSROAD  HIGHWAY  PARK  ROAD  TRAILS  VIEW  
 AVENUE  CAUSEWAY  CUT/CUTOFF  JUNCTION  PASS  RISE  TRACK  WALK  
 BEACH  COURT  INTERSTATE  KEY  PATHWAY  ROW  TRACE  WAY  
 BLUFF  CENTER  DRIVE  LANE  PARKWAY  RUN  TRAFFICWAY  
 BLVD  CURVE  DIVIDE  LOOP  PLACE  SUMMIT  TRAIL

**ZIP CODE (R)**  **ZIP + 4**

**ZONING (R)**  
 AGRICULTURAL  MOBILE  R-1  OTHER  
 COMM/INDSTL  MULTI-FAMILY  RES-AG  
 FOREST  OPEN  TP2

ALL MEASUREMENTS AND ALL CALCULATIONS OF AREA (I.E. SQ FT AND ACREAGE) ARE APPROXIMATE. BROKER HAS A VALID LISTING SIGNED BY SELLER AUTHORIZING ITS PLACEMENT IN THE MLS. ABOVE INFORMATION IS PROVIDED BY THE SELLER AND/OR OTHER SOURCES AND HAS NOT BEEN VERIFIED BY BROKER.

**SELLER'S INITIALS** \_\_\_\_\_ **DATE** \_\_\_\_\_ **BROKER'S INITIALS** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**SELLER'S INITIALS** \_\_\_\_\_ **DATE** \_\_\_\_\_ **SALESPERSON'S INITIALS** \_\_\_\_\_ **DATE** \_\_\_\_\_



**OTHER EXPENSES (SELECT UP TO FOUR)**

- ADVERTISING LIC PERM
- COMMON AREAS FEES
- CONTRACT SERVICES
- INSURANCE
- MAINT LANDSCAPE
- MANAGEMENT
- POOL SERVICE
- PROPERTY TAX
- SUPPLIES
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**STORIES (R) (SELECT UP TO TWO)**

0-15

<b>SPACE 1</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>	<b>SPACE 2</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>	<b>SPACE 3</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>	<b>SPACE 4</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>	<b>SPACE 5</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>
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<b>SPACE 6</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>	<b>SPACE 7</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>	<b>SPACE 8</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>	<b>SPACE 9</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>	<b>SPACE 10</b>	UNIT SQ FT <input style="width: 100%; height: 20px;" type="text"/>
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**LOADING (SELECT UP TO THREE)**

- GRADE LEVEL
- LOADING DOCK
- LOAD LEVELER
- OTHER (SEE ATTACHMENT)
- OTHER (SEE REMARKS)

**TRUCK DOOR (SELECT UP TO THREE)**

- 6' - 8'
- 9' - 12'
- OVER 12'
- CROSS DOCK
- DRIVE-IN
- DOCK-HIGH
- NO TRUCK DOOR
- OTHER (SEE ATTACHMENT)

**DOOR (SELECT UP TO THREE)**

- GRADE LEVEL
- ROLL UP
- TRUCK
- WALK THRU
- NONE
- OTHER (SEE ATTACHMENT)

**# OF PARKING SPACES**

**PARKING (SELECT UP TO FOUR)**

- +1 SPACE PER UNIT
- COVERED
- NONE
- STREET
- OTHER (SEE REMARKS)
- 1 SPACE PER UNIT
- GARAGE
- OPEN
- UNCOVERED
- OTHER (SEE ATTACHMENT)
- 1 SPACE PER UNIT
- LIGHTED
- PUBLIC
- UNDERGROUND
- CARPORT
- METERED
- SPACE PER SQ FT
- VALET

**ROOF DESCRIPTION (SELECT UP TO TWO)**

- COMP SHINGLE
- ELASTOMERIC
- FLAT/LOW PITCH
- GABLE
- HIP
- MANSARD
- METAL
- ROCK
- ROLLED COMP
- SHAKE
- SHED
- SLATE
- TAR & GRAVEL
- TILE
- WOOD SHINGLE
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**EXTERIOR (SELECT UP TO THREE)**

- BRICK
- BRICK VENEER
- CONCRETE/BASALITE
- FRAME
- GLASS CURTAIN WALL
- LOG
- METAL
- SHINGLE/WOOD
- STONE
- STUCCO
- STUCCO & STONE
- WOOD
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**CONSTRUCTION (SELECT UP TO THREE)**

- CONCRETE PANEL
- FRAME
- MASONRY
- METAL
- MODULAR
- NONCONFORMING
- STEEL
- TILT-UP
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**FLOOR (SELECT UP TO FOUR)**

- CARPET PARTIAL
- CARPET WALL TO WALL
- COMBO OF MATERIALS
- CONCRETE SLAB
- LINOLEUM/VINYL
- MARBLE
- POLISHED CONCRETE
- TILE
- WOOD
- WOOD SUB-FLOOR
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**LOCATION (SELECT UP TO THREE)**

- AIRPORT NEARBY
- BUSINESS PARK
- CORNER
- FREEWAY EXPOSURE
- FREEWAY FRONTAGE
- HIGHWAY EXPOSURE
- HIGHWAY FRONTAGE
- HOSPITAL NEARBY
- HOTEL/MOTEL NEARBY
- PUBLIC TRANS NEARBY
- RAILROAD SPUR
- RESTAURANT NEARBY
- SHOPPING CNTR NEARBY
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**DISCLOSURE/REPORTS (SELECT UP TO FOUR)**

- ADDITIONAL LND AVAIL
- BUSINESS OP FOR SALE
- CLUE REPORT AVAIL
- EXPENSES AVAIL
- NHD AVAIL
- PEST/STRUCT RPT AVAIL
- PHASE 1 AVAILABLE
- POSSIBLE SPLIT
- POTENTIAL REZONE
- PRELIM TITLE REPORT
- PRP PROSPECTUS AVAIL
- ROOF REPORT AVAIL
- ROOM/ADDITIONAL BLDGS
- TDS AVAILABLE
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**TENANT PAYS (SELECT UP TO TEN)**

- ALARM
- COMMON AREA EXP
- DUES/FEES
- ELECTRIC
- GARBAGE
- GARDENER
- GAS/PROPANE
- INDIVIDUAL METERS
- INSURANCE
- JANITORIAL SERVICES
- MAINTENANCE
- NONE
- POOL
- SEWER
- TAXES
- WATER
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**MISCELLANEOUS (SELECT UP TO EIGHT)**

- CEILING HEIGHT 12'+
- FLOOD CONTROL AREA
- INDV THERMOSTAT CTRL
- OWNER ASSN MANDATORY
- SIGN CONTROL
- SPECIAL PERMITS REQD
- SPECIAL STUDY AREA
- SPRINKLER SYS LAWN
- SPRINKLER SYS LNDSCP
- OTHER (SEE REMARKS)

**AMENITIES (SELECT UP TO NINE)**

- 1 RESTROOM PER UNIT
- COLD STORAGE
- ELEVATOR
- ESCALATOR
- EXTRA STORAGE
- MEETING FACILITY
- NONE
- OTHER RESTROOM FACIL
- PATIO
- REC FACILITY
- SOME FURNISHED UNITS
- WASHER/DRYER LEASED
- WASHER/DRYER OWNED
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**INCOME (SELECT UP TO FOUR)**

- LAUNDRY
- NONE
- PARKING
- TENANT LEASES
- VENDING MACHINES
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

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GROSS ANNUAL INCOME (\$)

EST ANNUAL OP EXP

NET OPERATING INCOME

CAP RATE (%)

**EXISTING FINANCING (SELECT UP TO FOUR)**

- ADJUSTABLE/VARIABLE
- BOND
- CMBS
- CONTRACT OF SALE
- CONVENTIONAL
- FIXED
- LAND LEASE
- LEASE
- LEASE OPTION
- PRIVATE
- PROBATE
- TREAT AS CLEAR
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**TERMS (SELECT UP TO FIVE)**

- BALLOON
- BOND
- CASH
- CASH ONLY
- CONTRACT OF SALE
- CONVENTIONAL
- CREATIVE
- EXCHANGE
- FARM HOME LOAN
- FHA
- INSTALLMENT SALE
- INTEREST BUY DOWN
- LEASE OPTION
- MAY EXCHANGE
- OWNER FINANCING
- OWNER PAY POINTS
- REFI w/EXISTING LNRD
- REFINANCE
- SELLER EQUITY SHARE
- SPCL-CONRCT/ADDM-CLA
- SUBJECT TO
- SUBMIT
- TRADE
- VA
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**CC&Rs (R)**

- YES
- NO

**SECURITY FEATURES (SELECT UP TO FIVE)**

- FIRE ALARM
- FIRE SUPPRESSION SYS
- GATE GUARDED
- GATE UNGUARDED
- PANIC ALARM
- SECURED ACCESS
- SECURITY PATROL
- SECURITY SYS LEASED
- SECURITY SYS OWNED
- SECURITY SYS PREWIRD
- SMOKE DETECTOR
- VIDEO SYSTEM
- WINDOW SECURITY BARS
- WNDW BARS w/QK RLSE
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**DISABILITY FEATURES (SELECT UP TO FIVE)**

- DOORS
- ELEVATOR/LIFT
- GRAB BARS
- KITCHEN CABINETS
- NO STEPS
- PARKING
- RAMP
- RESTROOM
- SHOWER
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**CONTACT NAME**

**CONTACT PHONE**

 -  - 

**TENANT (R)**

- YES
- NO

**CURRENT RENT (\$AMOUNT ONLY)**

**ALTERNATE CONTACT PHONE**

 -  - 

**SHOWING INSTRUCTIONS (R) (SELECT UP TO FOUR)**

- 24 HOUR NOTICE
- ALARM CODE IN L/B
- APPOINTMENT W/OWNER
- APPOINTMENT W/TENANT
- CALL FIRST LOCKBOX
- CALL LISTING AGENT
- CALL LISTING OFFICE
- CALL MANAGER
- CALL OWNER
- CBS RESTRICTED-CLA
- DO NOT GO DIRECT
- GATE CODE CALL AGENT
- GATE CODE PROVIDED
- GO
- KEY IN OFFICE
- NON-DISCLOSURE REQ
- RESTRICTED HOURS
- SECURITY SYSTEM
- TEXT FIRST LOCKBOX
- VACANT
- VACANT w/LOCKBOX
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**POSSESSION (R) (SELECT UP TO TWO)**

- BY AGREEMENT
- CLOSE OF ESCROW
- IMMEDIATE
- RECORDING
- RENTAL AGREEMENT
- SUBJECT TO TENANT RIGHT
- SELLER RENT BACK
- OTHER (SEE REMARKS)
- OTHER (SEE ATTACHMENT)

**GATE CODE**

**LOCK BOX LOCATION (LIMIT TO 60 CHARACTERS)**

**TYPE LISTING (R) (SELECT UP TO THREE)**

- EXCLUSIVE AGENCY
- EXCLUSIVE RIGHT
- OPEN
- PROBATE

**COMMISSION TYPE (R)**

- DOLLAR AMOUNT
- PERCENTAGE OF SALE

**COMMISSION TO SELLING OFFICE (R)**

**VAR/DUAL RATE COMMISSION (R)**

- YES
- NO

**LISTING DATE (R)**

 /  /   
MM DD YY  
DATE EXAMPLE: 01 04 13

**ON MARKET DATE (R)**

 /  /   
MM DD YY  
DATE EXAMPLE: 01 04 13

**EXPIRATION DATE (R)**

 /  /   
MM DD YY  
DATE EXAMPLE: 01 09 13

**PUBLISH TO INTERNET (R)**

- YES (DEFAULT)
- NO

**PUBLISH TO VOW (R)**

- YES (DEFAULT)
- NO

**SHOW ADDRESS ON VOW (R)**

- YES (DEFAULT)
- NO

**SHOW AVM ON VOW (R)**

- YES
- NO (DEFAULT)

**SHOW COMMENTS ON VOW (R)**

- YES (DEFAULT)
- NO

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**CONFIDENTIAL AGENT REMARKS**

(LIMIT TO 500 CHARACTERS)

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**DIRECTIONS TO PROPERTY (R)**

(LIMIT TO 250 CHARACTERS)

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SELLER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SELLER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

BROKER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SALESPERSON'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

MAD 10.18.2016  
COMMERCIAL-INDUSTRIAL INPUT FORM

